

## Utilization of Volunteers

**Standard: Volunteers should be utilized by the agency in a variety of positions.**

*Commentary:* Agency volunteers should be used for functions such as program leadership, public relations and promotion, clerical services, advisory council, program/service support, etc.

POSITION	NATURE OF VOLUNTEER UTILIZATION	EXTENT OF USE
Advisory Commission	The role of the Parks and Recreation Advisory Commission is to serve as an advisory body to the City Council on all matters related to recreational activities and facilities provided by the City of Kannapolis.	Meets 2nd Tuesday of each month 6:30 p.m. at Village Park
Rotary Station Ticket Takers	Greet riders, take tickets, and count passengers on Rotary Express Train. Provide safe and orderly entrance and exit from Train.	Seasonal April-October & December 4-5 hours per shift
Splash Pad	Greet patrons and help place wristbands on patron's wrist as they enter the splash pad. Pick up trash and change out trash cans in Splash Pad area. Monitor and clean restrooms throughout the day.	Seasonal May-August 4-5 hours per shift
Park Maintenance Village Park	Pick up trash throughout the park and cemetery, change out trash cans. Assist with planting flowers, shrubs, and trees. Pick up, pull and remove limbs, weeds, and other debris from throughout park. Spread pine needles and mulch in beds and tree wells. Assist with installation of Christmas decorations.	Year round 4-12 hour shifts
Concessions	Assist with pulling orders, wrapping food, and cleaning concession stands.	Seasonal April-October & December 4-6 hour shifts
Building Monitor	Supervise activities and events at the Park and Recreation building.	Year round 4-8 hour shifts
Program Instructor	Lead and instruct various programs according to program guidelines and mutually agreed upon terms.	As needed
Day Trip Chaperon	Lead and manage trips offered and coordinated by the department.	Year round 4-10 hours per trip
Scorekeeper	Keep score book, time and run scoreboard at Church League Softball games.	April-June, August-October 6 hours weekly
Event Talent & Entertainers	Need talented individuals or groups to provide live music or other entertainment as appropriate for events and programs. May be pre-show opener or could be incorporated into larger festivals.	Seasonal April—September

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Program Assistant	Volunteer will assist with programs, special events and festivals. Duties may include parking cars, handing out programs, leading children's crafts or other family activities and collecting survey data.	Year round on an as needed basis.
Grounds	Assist in the bi-annual planting of flowers at various City owned properties. Duties will include removal of old flowers, prepare the soil for new flowers, plant flowers and apply mulch to planting beds and clean up after work is completed.	3-4 days 4-8 hours daily 1 to 2 wk period April & May, Sept. & October
Park Maintenance Bakers, Safrit	Assist in loading, carrying, placing, spreading and cleaning up of baled pine needles.	3-6 hours a day for 2 to 4 day during March and April